

Minutes
Warm Springs Watershed Association
May 28, 2014

Attendance: **Board Members present:** Susan Jones, Jeff Hankey, Kate Lehman, Rebecca MacLeod, Tim Rowland, Andy Swaim; Bob Wurster. **Excused Absences:** Norman Dean; Betty Harmison; Larry Lower. **Other person in attendance:** Michael Brooks

Election of Officers:

The following slate was moved by Rebecca and seconded by Jeff. The vote was unanimous.

President: Kate Lehman
Vice President: Betty Harmison
Secretary: Susan Jones
Treasurer: Andy Swaim

Appointment of Committee Chairs:

The following people agreed to serve as committee chairs:

Finance: Andy
Planning: Rebecca
Programs: Kate
Membership: Susan/Rebecca
Publicity: Tim
Stream Monitoring: Norman
Webmaster: Michael

Announcements:

Andy reported on the **Town of Bath Tree Planting and Tree Inventory**, activities funded by a 2013 Chesapeake Bay Community Grant. The Town of Bath and WSWA were partners in the project. Eighty-four trees have been planted in three locations. The Tree Inventory is still under way.

To Do: Susan Jones will ask Susan Taylor if she is still willing to record the data gathered in the tree inventory on a spreadsheet, and if she needs help with this task.

Kate reported that **a contract on the care of maintenance of the wetlands** has been signed by the School Board, the Eastern Panhandle Conservation District, and WSWA. WSWA will work closely with the maintenance staff as well as with high school science teachers and their students to perform routine maintenance tasks. Jeff has agreed to serve with Kate as liaisons between WSWA, the EPCD and the school.

There was discussion about the **educational signage** currently being designed for the wetlands area.

Kate reported that a **workshop on eradicating tree of heaven** will take place on Thursday, May 29 at the Extension Office, beginning at 10:00AM. Ben Kunze, from the WV Division of Forestry, will conduct the workshop.

Kate also reported on a **2014 City Demonstration Grant**. Funds will be used to conduct a tree inventory at Greenway Cemetery. WSWA is a partner with the Town of Bath in applying for and implementing this grant.

The EPCD is holding a **brainstorming session on Monday, June 23** from 3:00-5:00 in Martinsburg. Kate and Susan plan to attend.

Treasurer's Report: Andy reported that on April 23, 2014, there was \$16,695.05 in the account at CNB. On May 1, a deposit of \$140.00 was made, reflecting dues received at the Annual Meeting. On May 5, a check for \$540.10 was sent to Cacapon Institute for the work being done as part of the 2013 Stream Partners grant; this is the second invoice received from CI. On May 14, a deposit was made of \$493.00, reflecting the sale of raffle tickets as well as dues received from lapsed and new members in attendance at the Master Gardeners Plant Fair. As of today, the balance in the CNB account of \$16,787.95.

Andy presented the following bills, both budgeted items: the Morgan Messenger has billed us \$25.52 for printing the newsletter as well as materials used at the Plant Fair. Our share of the joint Make-it-Shine bill is \$71.82. Susan moved/Mike seconded a motion to file the report to audit. The vote was unanimous.

Secretary's Report: Rebecca moved/Susan seconded that the minutes from the March meeting be accepted as written; the vote was unanimous. After some discussion, it was decided that in the future the minutes from the Annual Meeting will be reviewed at the May meeting. This year the Annual Meeting minutes will be reviewed at the June meeting and then posted on our website.

To Do: Susan will send out the Annual Meeting minutes prior to the June 2014 meeting.

Committee Reports

Finance: No activity to be reported.

Planning: Rebecca, Susan and Kate will meet to develop get a plan to present to the Conservation District as a potential partner in the program designed to help businesses become good stewards of streams in the watershed.

Programs: The Plant Fair was a huge success for WSWA, with more than 50 new or renewed memberships. The raffle of field guides as well as samples of cattail salad helped to attract attention. County Fair: In addition to featuring macros from the Run as we've done in the past, we will display various inhabitants from the wetlands.

To Do: Jeff will apply for a scientific collecting permit

In 2015, we will hold our *Make-it-Shine* event on Good Friday, a time when kids will be able to help. We will reach out to high school science teachers sufficiently far in advance and ask if they will give extra credit to participating students.

Membership: Susan and Michael plan to meet with Tyler to talk about coordinating membership lists/spreadsheet/tool to help keeping membership records. Tim suggested that we encourage WSWA members to become Face Book friends.

Publicity The t-shirts will be ready in time for the county fair.

To Do: Kate will check what is stated in the grant proposal in terms of selling t-shirts.

Stream Monitoring: weather conditions have made it impossible to begin stream monitoring this spring.

Webmaster Report: there was discussion on how best to use our website and Face Book page. It was suggested that we post pictures taken in the wetlands as a way to keep people coming back as well as to attract new members.

Unfinished Business:

2014 Annual Meeting: tabled

2014 Tree Planting

To Do: Kate will ask Stan Oaks to coordinate the tree planting.

New Business

Birthplace of Rivers Resolution: Susan moved/Tim seconded passage of a resolution of support for making the Monongahela National Forest a National Monument.

Adjournment: At 6:45 Rebecca moved/Andy seconded that the meeting be adjourned. The vote was unanimous.

Next Meeting: The next meeting is Wednesday, June 25 @ the Extension Office