

Minutes
Warm Springs Watershed Association
March 25, 2015

Attendance: **Board Members:** Norman Dean, Betty Harmison, Jeff Hankey, Susan Jones, Kate Lehman, Larry Lower, Rebecca MacLeod, Tim Rowland, Bob Wurster. **Others in Attendance:** Michael Brooks, Jeff Iliff, Ellen Lachewitz, Stan Oaks, Rick Watson

Announcements and Reports

Kate reported on the **March 22 clean-up** on the west side of the Sugar Hollow tributary. Students from the Berkeley Springs High School National Honor Society joined WSWA members to pick up over 30 bags of trash. Thank you to Rick Watson, who was on scene to videotape our work. It was suggested that this and other videos be posted on our website and used as part of the outreach to attract people to the business friendly program.

On April 1, personnel from the Eastern Panhandle Conservation District and the WV Conservation Agency conducted the **annual inspection on the 8 flood control dams** in the watershed. Michael Brooks participated in the inspection.

The **Morgan County Digital Media Center** is training people to film and edit various community events sponsored by 501(c)3 organizations in the community. There are classes for persons interested in learning these skills each month. Related to this project, Comcast is launching a pilot program that gives organizations in the community an opportunity to post information, including videos, about themselves and events on a “bulletin board. For more information on both programs, go to the following website: <http://macicehouse.org/who-are-we/digital-media-center/>

Susan, Mike, Norman and Jeff Iliff will attend the **EPCD brainstorming meeting on March 26**. Susan will share information on a green-infrastructure partnership between WSWA, Streetscapes, and other environmental organizations in the community.

WSWA is partnering with the Tree Board to do **tree plantings** on April 29 and 30.

Secretary's Report:

Given that there were no changes to be made in the February minutes, Stan moved/Norman seconded that they be accepted as written. The vote was unanimous.

Treasurer's Report:

At the February 26th meeting, Andy reported that there was \$13,958.46 in our Citizens National Bank account. Since then, there were the following deposits:

- \$90.00 in membership dues;

- \$15.00 for a t-shirt
- \$70.00 in donations

\$143.85 was transferred into the CNB account from PayPal.

There was one debit:

- \$10.00 to purchase a business license from the Town of Bath so we can legally sell t-shirts at the Master Gardener Plant Fair in May.

As of this morning there was \$14,267.31 in our CNB account.

The Treasurer's Report was filed to audit.

Committee Reports

The Finance Committee handed out a proposed 2015 budget to be presented at the Annual Meeting. (See attached file.)

Andy presented the following bills to be paid.

- \$22.40 to the Morgan Messenger for printing. This is a budgeted item.
- \$83.88 reimbursement to Michael Brooks for the website upgrade. This expense was approved at the February meeting.

Susan moved/Rebecca seconded that we agree to pay these bills. The vote was unanimous.

In terms of the financial report to be made at the Annual Meeting, Norman suggested that we use the term "inventory" to refer to various pieces of equipment owned by WSWA, and that we not attempt to put a dollar amount on these items. There was consensus on that matter.

Program Committee: It was decided that we will buy various field guides to be raffled off at the Master Gardener Plant Fair in May. The cost of raffle tickets will be the same for members and non-members.

Membership Committee: Susan presented an updated version of the Memorandum of Understanding between WSWA and the EPCD. Once some grammatical corrections have been made, the document will be given to the EPCD board for consideration.

Publicity Committee: A press release on the March 22 clean-up was given to the Morgan Messenger; a very small portion of our press release was used in the paper. A press release for our Make-it-Shine event has been submitted to the Messenger.

Stream Monitoring Committee: Norman suggested that a workshop be held for Morgan County watershed associations on how to conduct a more effective pebble account. The following people indicated an interest in being involved in stream monitoring this year: Stan, Andy, Michael, Susan, Ellen, Jeff Iliff, Jeff Hankey, Tim, Kate, Norman, Bob.

Webmaster Report: Michael says we now have the PayPal account under our control, so that he can arrange to have money transferred from that account to CNB.

Unfinished Business

Our **Make-it-Shine** event will be on Monday, April 6. We will meet at 1:00 in Jim Hovermale's parking lot across from the Rescue Services headquarters on US Route 522. We will pick up trash on the east side of the Sugar Hollow tributary. Ken Reed gave permission to be on his property. It is anticipated that BSHS National Honor Society students will join us.

The **Auditing Committee** (Rebecca, Norman and Tim) met with Andy and went over financial records and determined that Andy is keeping good records, in triplicate.

Everything for the **Annual Meeting** on April 15 is under control.

Susan reported that she has spoken with a representative from the WVDOH about putting up **signs to identify Warm Springs Run** in various locations. While Mr. Chloen thinks the idea is admirable, he is of the opinion that the proposal won't be approved in Charleston. However, we plan to seek approval for our project.

Jeff Hankey reported on a proposed site to seek funding to do **ongoing testing for the presence of fecal coliform bacteria** in the Run.

The new logo was voted on. It was moved that we make a donation to Chuck Benson in appreciation of the fine work he did.

There was discussion on holding our meeting at a different location, or at the very least in a different room at Earth Dog. It is very difficult for people to hear each other in the current setting.

New Business

Betty moved/Andy seconded that we sign the MOU with WV Rivers Coalition to create a duplicable **program to teach young people about stream health**. The vote was unanimous.

The **next meeting** will be our Annual Meeting, to be held at the Board of Education headquarters at 247 Harrison Avenue.

Adjournment: The meeting was adjourned at 7:45.