

**Approved Minutes**  
**Warm Springs Watershed Association Board Meeting**  
**August 26, 2015**

Attendance

**Board members present:** Michael Brooks, Norman Dean, Jeff Illif, Kate Lehman, Larry Lower, Rebecca MacLeod Tim Rowland, Andy Swaim, Bob Wurster. **Excused Board member absence:** Betty Harmison. **Other person/s in attendance:** Stan Oaks

Announcements and Reports

There is a gravel roads seminar in Moorefield, October 1 from 8:00AM-noon.

The SCWA picnic will be held on October 18 at Cacapon State Park. Keep an eye on our website for more details, including the RVSP date.

Secretary's Report

Kate (not Mike) proposed making a \$200 to Wind Dance Farm. Mike moved/Bob seconded that the minutes be filed as corrected; the vote was unanimous.

Treasurer's Report

Andy reported that at the last meeting the balance in our CNB account was \$14,438.32. Since then, three bills have been paid, all of which were approved at the July meeting:

- ◆ \$25 reimbursement to Kate to cover the cost of the annual registration with the state as a non-profit organization
- ◆ \$17.50 to the Morgan Messenger for various printing costs
- ◆ \$681.73 to Campbell Risk Management for Directors and Officers Insurance

In addition, a \$200 donation was made to Wind Dance Farm, an expense that was approved at last meeting.

In the past month the following deposits have been made:

- ◆ \$18.82 was transferred from PayPal for 2 membership renewals
- ◆ \$30.00 for t-shirt sales
- ◆ \$98.00 for non-electronic dues renewals
- ◆ \$199.00 in donations

As of this morning, the balance in the CNB account is \$13,859.91.

The Treasurer's Report was filed to audit.

## Committee Reports

### **Finance Committee**

Andy submitted four bills for approval:

- ◆ \$7.84 reimbursement to Mike for postage for letters requesting renewal of dues
- ◆ \$36.92 reimbursement to Kate for purchases made at Hunter's Hardware for supplies used in our annual purple loosestrife control effort
- ◆ \$104.19 reimbursement to Kate for a new dissolved oxygen kit
- ◆ \$104.89 reimbursement to Kate for video equipment needed to film various WSWA events.

Rebecca moved/Larry seconded a motion to pay these bills; the vote was unanimous.

### **Membership Committee**

Mike reported the results of the membership renewal drive. Sixty-one renewal notices were sent out to people who had not paid their 2015 dues. Of those notices, 16 letters were sent out via the USPS. Seven people renewed by check, and two people renewed via PayPal. We also heard from some people who want to be removed from our list, and received notices of some addresses that need to be corrected.

### **Stream Monitoring**

On September 3 we will do stream monitoring at Widmyer, starting at 9AM. On September 11, we will do stream monitoring at the Fairview Drive site, at a yet to be determined time. These two efforts will complete our monitoring work for the year. Michael thanked Norman for redoing the summary page for the website; we now have results from the past 5 years on the website.

### **Webmaster**

Mike reported that the EPA has not yet responded to our request to be listed on their website. Indeed, no changes have been made to that website since 2009. The WV Conservation Agency reports that their website is currently being revised, but they will include our information on their site.

Mike attended the Comcast Community Matters workshop held three weeks ago. He submitted the DEP video prepared for Watershed Celebration Day, which will be listed.

There is an average of 400 views per month to the website; the most active month saw 1500 viewers including one day in which there were 322 viewers.

Mike reported that he has secured old photos of various floods from Betty Lou, which will be posted on the website.

## Old Business

**2015 Stream Partners' Project:** It was decided to work with a contractor in planning and executing our project to control erosion on a gravel road in Greenway Cemetery. Kate will check with Alana to see if it is necessary need to put out an RFP.

**Location for Goal Setting Retreat:** There was consensus about holding our retreat at the Board of Education headquarters.

**Hike along Proposed Rail Trail:** Mike, Bob and Norman will take a look at the trail to determine how passable it is now, or if we need to postpone sponsoring a hike until the Spring.

**Purple Loosestrife Effort:** Larry, Jeff and Kate treated purple loosestrife on Thursday, July 30. Although we are making progress in controlling loosestrife along the banks of the Run, we cannot rest on our laurels yet.

**CommuniTree Planting:** We received a grant from CommuniTree, and will plant 25 trees at the United Methodist Church property on Fearnow Road on November 7 at 9AM.

## New Business

**Weeding at Widmyer Wetlands:** On September 16, 9:00AM, we will weed the path through the Widmyer wetlands, as is stated in the maintenance agreement between WSWA, the EPCD and the Morgan County Board of Education.

**Purple Loosestrife Redux:** At Larry's suggestion, there will be a second sweep of the area to treat loosestrife that was missed the first time around. The date of Friday, September 4 at 9AM was agreed upon, with a rain date of the 5<sup>th</sup>. We will meet at Largent's.

**Stream Partners 2016:** It was agreed to apply for a grant that would allow us to contract with WH Gordon and Associates to do a design/build of a wetlands/retention area at the bottom of the hill in the new section of Greenway Cemetery.

**Other:** Norman reported that stream monitors on Sleepy Creek employed the new method for doing a pebble count that we learned about at the workshop in July. Some modifications were necessary. We will try to use the modified method at the Widmyer and Fairview Drive sites.

**Next Meeting:** We will next meet on September 23 at a yet to be determined location.

**Adjournment:** Rebecca moved/Norman seconded that the meeting be adjourned at 7:30