Minutes
WSWA Board Meeting
May 24, 2017

Attendance

Board Members Present: Michael Brooks, Norman Dean, Jeff Iliff, Kate Lehman, Rebecca MacLeod, Stan Oaks, Andy Swaim, Bob Wurster. **Excused Absences:** Betty Harmison and Brian McCann.

Announcements and Reports

A card was sent to **John C. Webster** to thank him for his generous donation.

There was a **sewage spill** into WSR on May 13. Warm Springs Public Service District responded immediately and repaired the blockage in the sewer line. Gerry Crispino checked out the situation; he said it was not necessary for WSWA to do any water testing immediately after the spill.

Norman, Stan and Kate attended the **Watershed Group Gathering** sponsored by the Eastern Panhandle Conservation District on May 23.

Watershed Celebration Day will be held at Camp Dawson, in Kingwood, WV on August 18th-19ᵗʰ.

Election of Officers

The following slate of officers was proposed. Rebecca moved/Stan seconded that the slate be approved; the vote was unanimous.
> Kate Lehman -- President
> Betty Harmison -- Vice-President
> Michael Brooks — Secretary
> Andy Swaim — Treasurer

The Secretary's Report was approved as written.

Treasurer's Report

Andy reported that as of April 12, there was $12826.54 in our CNB account. Since that time there has been one debit:
- $15 to the Morgan Messenger for the legal notice of the Annual Meeting. This bill was approved at the April meeting.

There have been three credits:
- $1000.00 donation from John Webster;
- $125.00 from Town of Bath in Hotel/Motel Taxes;
- $6,464.41, a disbursement of funds from the Potomac Headwaters RC&D, which was legally dissolved.

The closing balance as of today, May 24, is $20,400.95.

The Treasurer's Report was filed to audit.

Committee Reports

Finance Committee: Andy reported that we will receive $700 from the Town of Bath 2017/18 Hotel/Motel Tax Disbursement program. We requested $750.00. These funds are disbursed quarterly during the fiscal year.

One bill was presented for disbursement:
- $89.92 to Michael for the annual website fee. This expense is a line item in our budget.

Stan moved/Bob seconded this bill be paid; the vote to do was unanimous.

Membership: Michael reported that we currently have 37 members, which includes two new members.

Stream Monitoring: Dates, times and locations have been established for this year's stream monitoring. These dates will be posted on our website.

Unfinished Business

Work in being done to publicize the **August presentation** on rain gardens. Kate will reach out to the Master Gardeners in the hope of finding someone who will create a planting design for the rain garden.

Rebecca will hold an **Excel Workshop** before the next meeting, which will be held on June 28, starting at 5:00 at the Extension Office. Participants need to bring their own laptops.

Rebecca is working on the logo for the **electronic stationery**.

New Business

The **WCD nomination** is due on or before June 15; Kate will draft the nomination and submit it. Kate will also apply for scholarship funds. Jeff, Kate, Stan and Andy are interested in attending this event.

Kate will start working on publicity for the **Rain Garden presentation** on August 12.

Rebecca continues to work on the **resolution re source water protection**. A draft copy of the resolution was handed out to board members for comments.

Requests have been received for two more **pet waste stations**, one by Parks and Rec for the North Berkeley Park, the other by the Morgan Arts Council for the space between the Ice House and the library. Jeff will explore whether there is a reduced price for buying the waste stations in bulk. He will also explore the cost of vinyl stickers or a stencil of the WSWA logo to be affixed to the waste stations.

Adjournment

Stan moved/Michael seconded that the meeting be adjourned at 7:08; the vote to do so was unanimous.

Next Meeting

The next meeting will take place on June 28 at 6:00 at the Extension Office. **The Excel workshop will start at 5:00.**