

**Minutes**  
**WSWA Board Meeting**  
**February 21, 2018**

Attendance:

**Board Members:** Michael Brooks, Kate Lehman, Rebecca MacLeod, Stan Oaks, Andy Swaim, Bob Wurster; **Guest:** Lisa Swanson. **Excused Absence:** Norman Dean, Betty Harmison and Jeff Iliff

Announcements

Andy announced that Cacapon Institute is receiving a highly prestigious national award from the Arbor Day Foundation. The awards ceremony will be held on April 30.

Secretary's Report

Stan moved/Andy seconded that the minutes of the January 24<sup>th</sup> meeting be accepted as written; the vote to do so was unanimous.

Treasurer's Report

At our January meeting, there was \$16,816.78 in our CNB account.

Andy reported that since our last meeting, held on January 24, 2018, there have been two debits:

- \$246.53 to Fast Signs for the sign to explain the value of rain gardens
- \$62.00 to the US Post Office for the annual rent for our mail box.

The former debit is a line item for our 2017 Stream Partners grant; the latter debit is a regular line item in our annual budget.

There have been two credits:

- \$2765.00 for our 2018 Stream Partners grant
- \$707.00 for donations and dues

As of today, February 21, 2018, the balance in our CNB account is \$19853.25.

Stan moved/Michael seconded that the Treasurer's Report be filed to audit.

Committee Reports

**Finance:** Andy reported that he has no outstanding bills to present

**Membership:** Michael reported that since the last meeting, John Dropp and Jeanne Mosier paid their 2018 membership dues. There are currently 42 members of the

Warm Springs Watershed Association.

**Webmaster:** Michael reported that he has recently posted the minutes from the past 14 months.

### Unfinished Business

Kate will send out a sign-up sheet for the **Master Gardener Plant Fair**, which will be held on May 11 and 12.

Rebecca reported on the rescheduled **Urban Tree Canopy meeting**, which was held on February 14. Despite the fact that the workshop was rescheduled due to snow the week earlier, there was good turnout. It was decided to submit a comprehensive urban tree canopy plan. Kate is working on the education section, and Rebecca is working on the communications section.

The **ribbon cutting ceremony** to spotlight improvements made in Greenway Cemetery over the past several years will be held on Tuesday, May 29 at 1:00.

Rebecca reported on a meeting that she and Kate attended with county officials in response to the **home heating oil spill on Williams Street**. County officials indicated that they are interested in WSWA's help in establishing stricter guidelines to protect the flood plain.

We will hold our **Make-it-Shine event** on April 3, starting at 9:00AM. We will pick up trash on the west side of the Run between Affordable Auto and Jimstown Road.

**To Do: Kate** will request permission from Susan Webster and Pete Moss, owners of the site, to be on their property.

Kate will submit our **Hotel/Motel Tax Distribution Application** within the next two days.

Nick Millet of National Fish and Wildlife has indicated that there will be **purple loosestrife-eating beetles** for us this year.

### New Business

The Eastern Panhandle Watershed Group will meet on Tuesday, May 15 from 8:30AM-3:00PM.

Norman was nominated as our **Volunteer of the Year** for the annual program sponsored by the Chamber of Commerce.

The **Annual Meeting** will be held on April 25, starting at 6:00PM in the new Extension Office space. We discussed not having a speaker this year, but trying to attract more people by holding a door prize. Lisa volunteered to provide a pot that

she has crafted.

**To Do:** **Kate** will create a slide show highlighting our efforts over the past year.  
**Rebecca** will write to the governor seeking proclamations to honor Norman and Betty Lou for their years of commitment to protecting the environment.

Michael Brooks, Norman Dean, Gordon MacLeod and Bob Wurster were nominated to the **Auditing Committee**. The Audit Committee is scheduled to meet on April 10 at 10:00 at a location to be determined.

Betty Harmison and Kate were appointed to the **Nominating Committee**.

Our next **Adopt-a-Highway** event will be held on April 24, starting at 9:00AM. We will meet at the Depot parking lot.

The meeting was adjourned at 7:10.

The next meeting will be held on Wednesday, March 28 @ 6:00PM at the New Extension Office.